BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

LIBRARY AND INFORMATATION CENTRE

As per Father of Library Science Dr.S.R.Ranganadhan's five Laws of Library Science:

1. Books are for Use
2. Every Book his/her Reader
3. Every Reader its Book
4. Save the time of the user
5. Library is Growing Organism

To implement these laws BRILLIANT INSTITUTE OF ENGINEERING AND TECHNOLOGY LIBRARY is providing various services and facilities to students and faculties through which many can avail good services in prompt time.

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

LIBRARY&INFORMATION CENTRE

Primary aim of the library is to support the curriculum needs of students, teaching staffs & support staffs of the institution through the development of pertinent   collections the provision of services designed to meet the user information and learning need such as Book Bank Service, Lending Service, Digital Library Service, Multimedia and Periodical service. Library follows the open access system, encouraging the user to browse resources freely in the knowledge centre.

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail: principal@b-iet.ac.inCell: 9652929786

Vision of the Institute:

To produce technically competent, socially committed Technocrats, by imparting quality education in Academics and Research.

Mission of the Institute:

1. To create advanced facilities of teaching and practical training to the UG & PG Students.

2. To inculcate facilities in the arena of Research & Development.

3. To be state of art institution engineering in pursuit of excellence in the service of society.

4. To initiate the collaborative real life industrial projects with nearby industries and academic institutions.

Quality policy:

We at Brilliant Institute of Engineering & Technology endeavor to uphold in all aspects by adopting best practices in effort and effect.

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 5U5.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

Strategic Goals and Objectives

1. To develop and enhance the capability of the library resources and services in meet the demands of the curricular, instructional, and research programs of the academic community by providing regular funding to yearly acquisition of library materials

2. To establish a computer infrastructure of all library operations and services by acquiring library computer software and hardware to make computerization functional;

3. To establish a strong library linkage with other institutions and agencies in the country and if possible, with organizations and agencies from foreign countries by seeking contact with these agencies;

4. To strengthen the library's bond to the library patrons by establishing "Friends of the Library" program which would assist in the development of the library collection;

5. To provide services that enhance the quest for knowledge and intellectual activity;

6. To create various bibliographies and library pathfinders for easy access and retrieval of information.

7. To create an atmosphere wherein students and faculty may carry on the learning process enjoyable

AUTOMATION OF LIBRARY

Library uses NEWGEN LIB Integrated Automation Software, which supports in-house operations of library such as acquisition, cataloguing, circulation, serials control and OPAC. Database is updated daily. Smart circulation system is used successfully via Barcode technology for all the resources and barrower cards.

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

LIBRARY ADVISORY COMMITTEE

The function of the Library Advisory Committee is to support the functioning of the library so that it can facilitate the library development plans by advocating the library development activities with the management

The Committee's main objective is to aid in the establishment of a bridge between the Library, academic fraternity and the institute management.

COMMITTEE MEMBERS

Sl. No	Designation	Position in Committee
1	Principal	Chairman
2	Librarian	Member Secretary
3	HOD of all Departments	Members

FUNCTIONS OF LIBRARY ADVISORY COMMITTEE

1. To consider the policy for procurement books and journals to the central library and departmental library.

2. To frame rules and regulations time-to-time including guest user policy and library timing.

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

3. To advise the librarian and other professionals for better library facilities and added services to the users.
4. To advice the librarian to prepare the library budget and technology updating.
5. To consider and put forward the views of faculty members regarding books and journal selections.
6. To review the suggestions put forward by the students and other users of the library and find out remedies.

S.NO	Name	Position	Department
1	Dr.SHAIK RUSTUM	Chairman	Principal
2	BS. RAKESH	Member	HOD Civil
3	S. PAPARAO	Member	HOD EEE
4	M.VINOD KUMAR	Member	HOD ECE
5	Dr.M.NAGARJUNA	Member	HOD Mech.
6	Dr.J.REDDYAPPA REDDY	Member	HOD CSE
7	K VENKATESWAR REDDY	Member	HOD MBA
8	M.ANJANEYULU	Member Secretary	Librarian

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (M&V),R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 965292978

LIBRARY RESOURCES

Sl.No	Particulars	Stacks
1	No. of Volumes	21357
2	No. of Titles	3698
3	Online Databases : E-Journals	DELNET J-GATE
4	Print Journals	90
5	Magazines	10
6	News Papers	6
7	Project Reports	250
8	Digital Library (Computers)	30
9	Seating Capacity	180
10	Area of the Library	900 Sq.mts

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

RILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

WORKING HOURS

Library working time	:	**8:30AM to 5:30PM**
Sundays	:	**9:00 AM to 1:00 PM**
Total Area	:	**900sq.mts**

Stock Area:

- Total Seating Capacity   :   180 persons
- General Reading Hall   :   300 Sq.m
- Reference Section   :   150 Sq.m
- Periodical Section   :   50 Sq.m
- Stock Area   :   50 Sq.m
- Text Book Section   :   250 Sq.m
- Digital Library   :   100 Sq.m

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M) R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

LIBRARY SERVICES

GENERAL BOOKS

Books will be issued to the students for a **period of 15 days**. Books so lent shall be returned on due date. The same book can be reissued for another 15 days if it is not in demand.

REFERENCE BOOKS

Reference books will be issued to the students for 2 days. Books so lent shall be returned on due date. The same book can be reissued for another 2 days if it is not in demand.

SC/ST Book Bank: Three books will be issued to the students from Schedule Caste & Tribes for a period of one semester

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

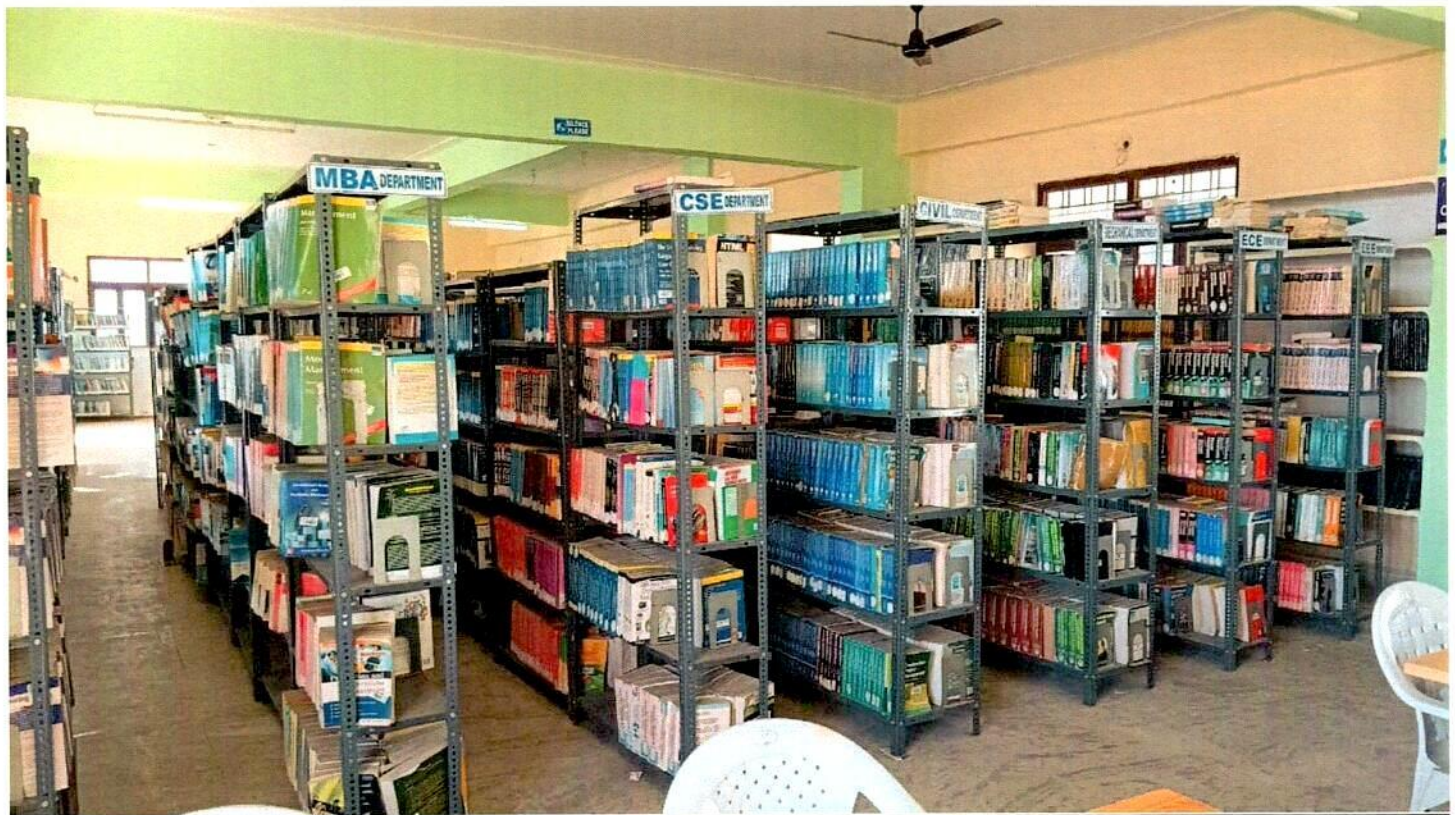(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 965292978

Fig.1 : Main Entrance

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

Text book Section and Welfare Books.

Wing- : Stock Area, Reprography Service, Library office, collection Development and other technical Services

Fig.:2 UG Stock Area

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

RILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786
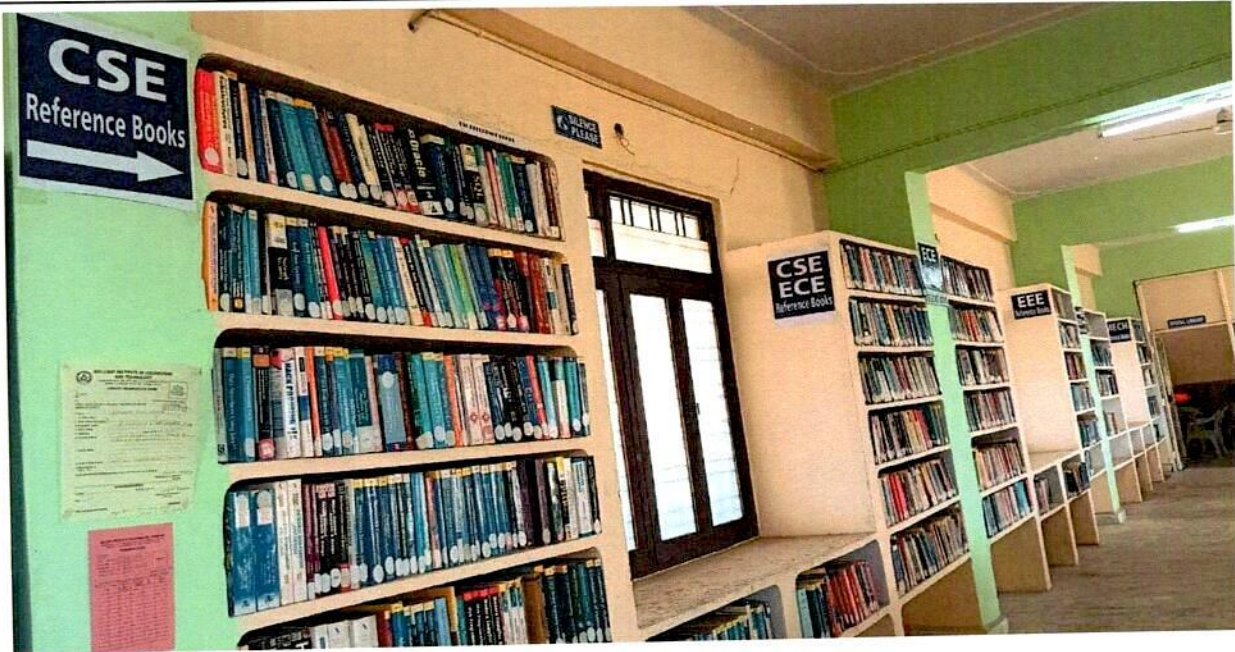

Fig.:3 Periodical Sections

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

Fig.: 4 & 5 Reference Section and Reading Hall

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

RILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

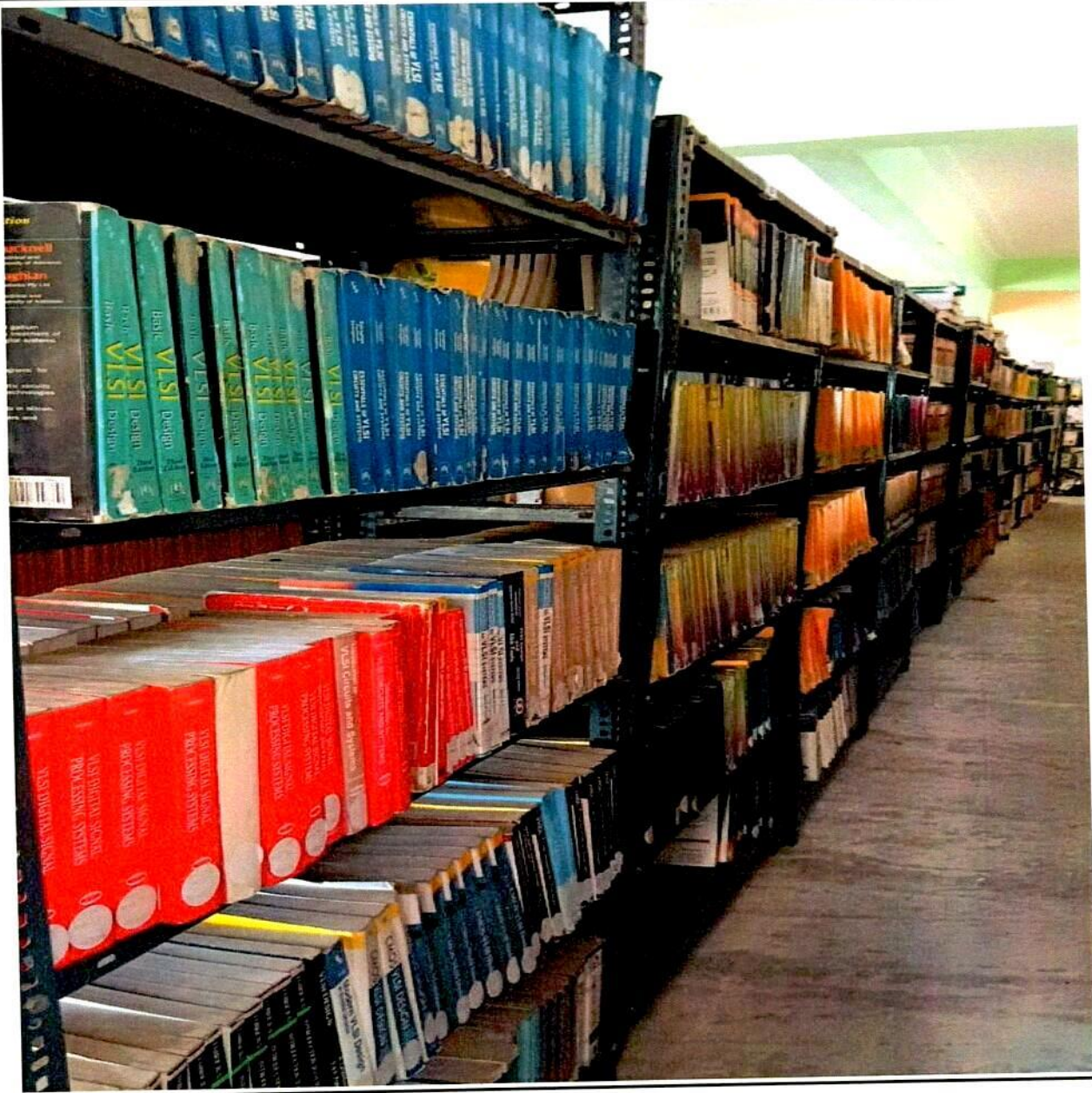Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

Fig.:7 Text Book Section

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786
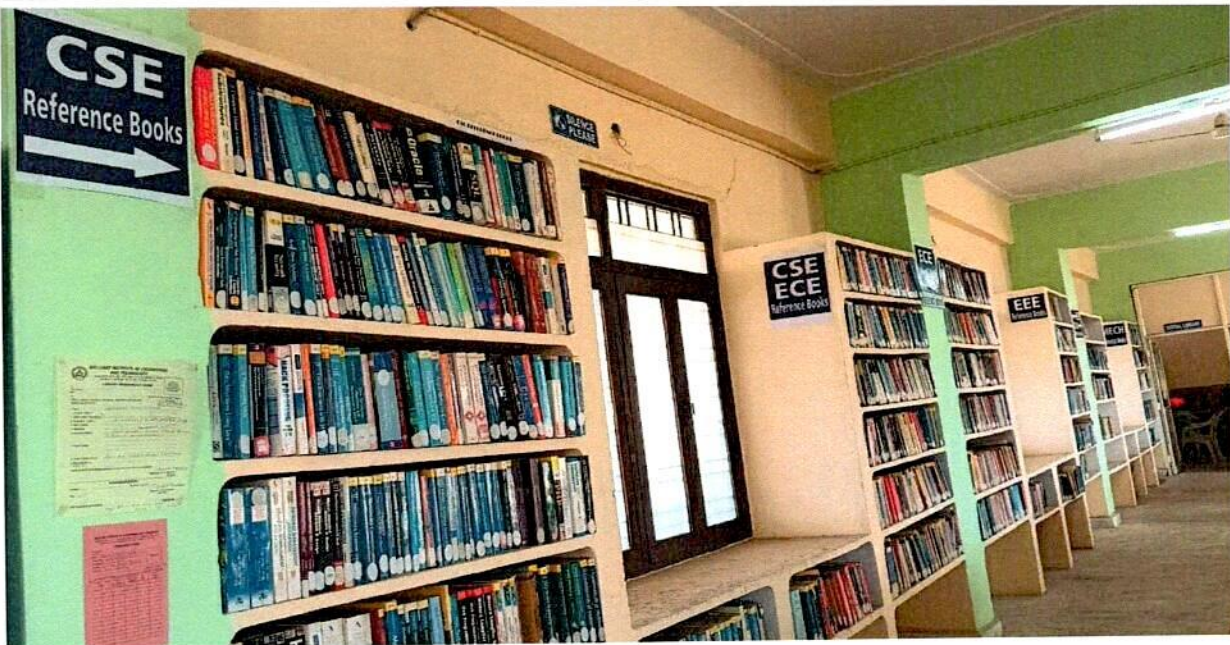

Fig.: 4 & 5 Reference Section and Reading Hall

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

Fig.:6 Inner View of Virtual Library

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

OPAC (Online Public Access Catalogue):

OPAC (library catalogue) allows the users to search the library holding such as books and other materials. It will help principally to locate books and other material available in the library. The library catalogue is searched by author, title, and keyword.

DIGITAL LIBRARY

Library Information Center provides the computer systems to access the subscribed E-Databases, E-Journals, E-Books, other e- resources and internet browsing for students and staff community

PERIODICAL

Journals: Library provides the E – journals & Print journals related to various disciplines to staff and students for teaching and research oriented programs.

Magazines/Newspapers: Library provides the subjective & general magazines and daily news papers

QUESTION PAPERS

The library provides previous year's exam question paper in electronic format available in our institute website for reference purpose

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

LIBRARY RULES AND REGULATIONS

- Strict silence, decorum and discipline must be maintained in the library. Use of cell-phones is also not allowed
- Smoking, eating, sleeping and talking loudly are strictly prohibited in the library
- Documents taken out of the shelves must be left on the table. Replacing the books on shelves is not encouraged as it may get misplaced. Misplaced book is like a lost book
- A non-member can use the library material on the premises with the permission of the Librarian.
- Readers should not mark, underline, dog-ear, write, tear pages or otherwise damage the library documents.
- Newspapers, magazines and journals must be read only in the library on specific tables and should not be taken to any other reading areas.
- No library material can be taken out of the library without permission. Unauthorized removal of anything belonging to the library will be treated as theft and dealt accordingly.
- Anyone who violates the rules and regulations of the library would be liable to lose the privilege of library membership and may be debarred from using the library facilities.
- Suggestions on all aspects, of library services are welcom

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

STOCK VERIFICATION & PROCEDURE OF DOCUMENTS

Physical verification of the library stocks has to be carried out to identify the losses, identifying misplaced and/or mutilated documents that needs repair, or to weed out from the library collection with best interest of effectiveness of the library.

Purpose and advantages of Stock verification.

- To evaluate total number of books present in the library
- To identify loss of books and possible rate of loss
- To Restore misplaced items in the stock
- To Determine mutilated and worm-out items in the stock
- To Evaluate the adequacy of current arrangements for stock protection
- To Extend new opportunities for cleaning and sprucing up stack area
- To maintain the library catalogue up to date
- To revise the preventive measures
- To identify and avoid mistakes in the stock records
- To identify the used, less used and unused books
- To deliver the opportunities to weed-out documents

The sample can be of random generation of numbers. The verification has to be carried out by a team of members appointed by the Principal / LC (Library Advisory Committee) and the library staff will assist the verification team.

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

DEPARTMENT LIBRARY

Every Department has its own library having suffucient number of books related to the department .Students are adviced to contact I/C Department to use the department library.

XEROXING /PRINTING

Photocopying facility is available in the library. This service was providing to users on payment basis for reference materials like Books, Periodical, Questions papers and Bound volumes etc…

BENEFITS OF STUDENTS AND FACULTY

- Online public access catalogue
- Reprographic service
- Books Reservation
- Digital Library
- Reference Service
- Self-Learning Resources
- Inter Library Loan
- Current Awareness Service
- Selective Dissemination Information
- Question papers

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.

BRILLIANT INSTITUTE OF ENGINEERING &TECHNOLOGY

(Sponsored by: Brilliant Grammar School Educational Society)
(Approved by AICTE, New Delhi, Govt. of Telangana& Affiliated to JNTU, Hyderabad)
Abdullapurmet (V&M), R.R. Dist – 501505

Website: www.b-iet.ac.in, e-mail:principal@b-iet.ac.inCell: 9652929786

Participation in Resource sharing Networks

- Indian National Digital Library -NDL

- Developing library Network – DELNET

- Social and Management Sciences – J-Gate

- National Program on Technical Enhanced Learning – NPTEL

Awareness Program:

Library & Information Centre conducted orientation/user awareness program every year.
Additionally in house presentations are given by the faculty regarding the facilities available in the
library

LIBRARY STAFF

Sl. No	Name	Designation
1	ANJANEYULU M	Librarian
2	P YADAGIRI	Assit.Librarian
3	V ARCHANA	Assit.Librarian
4	E.LATHA	Lib. Attender
5	G.KALAMMA	Lib. Attender

PRINCIPAL
BRILLIANT INSTITUTE OF
ENGINEERING AND TECHNOLOGY
Vill & Mdl: Abdullapurmet, R.R.Dist-501 505.